

6<sup>th</sup> November 2020

Dear Member,

### **Annual General Meeting – FRIDAY, 4<sup>th</sup> December 2020**

The Annual General Meeting (“AGM”) for 2020 will be held Virtually via Zoom at **12.00 noon**.

The AGM will deal with the following matters:

#### **Shropshire Chamber Limited**

- Approval of the Minutes of the 2019 AGM;
- Receiving the Director’s Report and Accounts for the year ended 31<sup>st</sup> March 2020;
- Appointment of Directors;  
The following Directors retire by rotation this year and are eligible for re-appointment:  
**Mandy Thorn, Chris Greenough, Richard Sheehan**
- Appointing the Auditor.

#### **Financial Information**

The Accounts for the year ended 31<sup>st</sup> March 2020 are available on the Chamber’s website

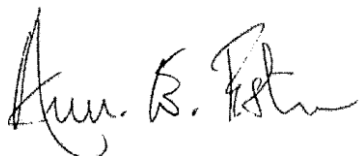
<https://www.shropshire-chamber.co.uk/about-us/accounts/>

Copies of the Accounts will also be laid before the Members at the Meeting.

#### **What to do next**

If you are a paid-up member of Shropshire Chamber of Commerce, you are entitled to attend and vote on the resolutions at the AGM. It is important to us that members have the opportunity to vote even if they are unable to attend the meetings. If you cannot attend you can use a proxy voting form to nominate someone else to attend the virtual meeting and vote for you (this person is called a proxy). If you wish, you can nominate the Chairman of the meeting to vote for you. If you want to appoint a proxy you need to complete and return the relevant proxy voting form to arrive by 11.00 a.m. on Tuesday, 24<sup>th</sup> November 2020. (Proxy voting forms are available from Marie Raybould at Shropshire Chamber of Commerce on 01952 208200). If you complete and return a proxy you can still attend the meeting and vote instead of the proxy.

Yours sincerely,



**ANN FISHER**  
Company Secretary  
Shropshire Chamber of Commerce

